

Council of Chairs' Meeting  
Minutes  
March 11, 2009

Attending: Swallow, Dunbar, Kilway, Koehler, Sturgeon, Rydberg-Cox, Krause, Adegoke, Ebersole, Chen, Martin, Kruger, Fillion, Mirkin, Mardikes, Lucas (for Novak), Mike Smith, Deb Smith (substitute for Breytspraak)

Not present: Novak, Breytspraak (excused)

Dean's Office: Vorst, Stroik, Sandreczki, Vaught, Wilson

Guests: Dr. Michael Song, Dr. Mark Parry and Dr. Phillip Needles from the Institute for Entrepreneurship and Innovation discussed possible collaboration with the College.

Information:

Printed pay check stub – The last printed pay check stub will be issued July 1, 2009. After that time, employees will be able to print their own stub via MyHr.

Overpayments to date – HR and the Chancellor's office are looking very closely at overpayments being created through payroll errors. Dean Vorst asked department chairs to encourage the AA's to monitor their payroll carefully.

On-Line Checks - These are also being monitored very closely. Most of these are due to human error (e.g., time sheets not turned in on time). Again, chairs were encouraged to adhere to payroll deadlines.

Retirement Workshop – HR will hold a retirement workshop on March 18, 2009 from 8:00 – 12:00 in Pierson Hall.

Strategic Planning Documents - Chairs were asked to remind faculty to review these documents and offer suggestions to the UMKC Strategic Planning Committee. The link to these documents may be found on the Provost's website.

Retention Meeting – Cindy Pemberton is holding a retention seminar on March 20, 2009 at 9:30 in Pierson Hall. The Dean has requested that each Chair attend or send a representative from the department. The College will be required to submit an update of our retention plan to the Provost by the end of April, 2009.

Student Printing Limits – Mary Lou Hines has advised the Deans that the printing limits for students are going to zero. Dean Vorst asked Chairs to relay information to their faculty so that they will not require students to print from Blackboard or elsewhere. The Chairs were strongly against this new policy and asked that Dean Vorst investigate its rescission.

Non-regular faculty contracts – Chairs were advised to use the “new” Non-Regular Faculty Evaluations and renewal contracts when completing non-regular faculty evaluations.

Federal Stimulus Dollars – The Dean's office needs to be made aware of any faculty in the College who are going after federal stimulus dollars as these are being tracked.

Change of Grade Procedure – Chairs were advised of the upcoming change in the procedures for completing the Change of Grade requests. They were asked to supply the dean's office with the names of those persons in their department who they wanted to have access to the website to be able to print the new Change of Grade form. This is an evolving change and eventually the entire process will be electronic—we're not there yet. An Academic Unit Authorization Signatures for Grade Changes form was sent around the room for department chairs signatures. That form will be forwarded to the Registrar's office.

Associate Dean Stroik reminded Chairs of the importance of attendance to the Faculty Meetings. Lack of attendance will not allow the committee to conduct business without enough faculty to make quorum.

Associate Dean Stroik reminded Chairs that the English Language Proficiency forms are due. These need to be sent to Dr. Stroik no later than 3/12/09.

**Discussion:**

Budget Update - We still do not have definite information regarding the FY10 budget; Dean Vorst expects to have that information within the next 3-4 weeks. Currently, it appears that if we are faced with a 5% cut in the 2010 budget, the College will likely be okay; however if it is higher than 5%, we will need to look deeper in our budget in order to meet the cuts.

Dr. Sturgeon expressed concern for the Summer 09 marketing tool. He advised that the Provost is pushing to advertise as a University. Dr. Sturgeon mentions that his concern is that the College will be over shadowed by this type of marketing. Dean Vorst indicated that the Provost had major responsibilities for the summer program at ASU and that the College would likely benefit from more advertising, more of which is scheduled this year compared to last.

Dr. Sturgeon also shared some innovative ways that the Econ department is looking to save money in purchasing supplies. They will be working with other departments in Haag Hall to place bulk orders through Quill. Apparently, Quill will give an additional reduction for bulk orders.

**Strategic Plan:** Chairs' Committees Reports: Reports were not given to time constraints.

**Academic Program:** Report given by Assoc. Dean Tom Stroik

**Faculty & Funding:** Report given by Assoc. Dean Wayne Vaught

**Marketing:** Report given by Assoc. Dean Tom Sandreczki

**Last 10 Minutes:**

Gary Ebersole asked Chairs to support legislation for Access Missouri Scholarships, SB390 and HB792. The Associated Students of the University of Missouri spoke at a

Page 3  
Council of Chairs Meeting  
March 11, 2009

press conference held March 10<sup>th</sup> at the Capitol in support of legislation that would equalize the awards for Access Missouri scholarships which would provide a cap of \$2,850 for all Access Missouri students choosing four-year institutions regardless of whether they go to public or private schools. As it stands today, students at public schools are limited to \$2,150 while students choosing a private school would be eligible for up to \$4,600.

Dr. Ebersole asked that faculty contact Rob Meyer in the House or Ron Richards in the Senate to express their support in the new proposed bills.