

University of Missouri – Kansas City
Department of English
Application for Admission to English Graduate Studies

Please allow time (at least two weeks) so that all of the materials will be available for consideration by January 15th to begin the program the following August. You can enroll in up to 6 hours of graduate coursework before being admitted into the program. To do this, you should contact admissions and enroll as a "community student." If you are then accepted into the program, you can then count those 6 hours toward your degree.

- A complete application includes:
- 1) a completed application for admission to the university to be sent to the admissions office address listed on the form
 - 2) a completed English department application form (this form)
 - 3) an official GRE verbal score
 - 4) a writing sample (fiction samples must be double-spaced)
 - 5) three letters of recommendation
 - 6) statement of purpose

1. Name:

Social Security #:

2. Place and date of birth:

E-mail address:

3. Permanent address: Phone:
 Cell:

4. Present address: Phone:

Note: Please advise us of any changes to the above information.

5. To which graduate studies emphasis area in English are you applying?

_____ M.A. in Literature

_____ M.A. in Language and Literature (Composition, Rhetoric, Linguistics, and Literature)

_____ M.F.A. in Creative Writing, Emphasis in Fiction or Poetry (circle one).

6. The Graduate Record Examination is required for admission. A copy of your GRE score from ETS must be sent to the English department before we can consider your application.

Indicate your Verbal Score (as percentile): _____ Date of exam: _____

7. Indicate the foreign language courses you have had, if any. Two years of a foreign language must be completed to fulfill the M.A. degree requirements.

8. Please summarize your present and previous employment experience, particularly those pertinent to your studies.

Employer

Address

Title/Position _____

Dates

9. Have you previously held a scholarship, fellowship, internship, or assistantship at this or another institution? If so, please describe.

10. Please list any publications or academic conference presentations.

11. List the names of at least three university professors or others whom you will ask to write letters of recommendation. It is best to use professors familiar with your work; however, if a significant number of years have passed since your undergraduate degree you may use other evaluators who are well acquainted with your character, work ethic, or other relevant skills.

1. _____

2. _____

3. _____

12. **Writing Sample.** The writing sample is expected to be a clear demonstration of your writing abilities. Along with this application, please submit a recent sample of your written work (for example, a paper written for a course, a short story, or an article). For literature and language and literature, submit an academic paper up to 15 pages long. For the creative writing emphasis area, submit one of the following: 10 pages of poetry, or 20-30 pages of fiction. Fiction samples must be double-spaced. This sample should represent your field of interest. Creative writing applicants applying for a Graduate Teaching Assistantship or APP Tutoring Assistantship should include a short sample of their academic writing (of at least six pages) as well as their creative work.

Titles(s) of submitted writing sample: _____

Creative writing applicants, circle one: Poetry Fiction

14. **Statement of Purpose.** In a typed essay of 400-600 words, describe your academic and professional objectives, discussing in detail your interest in your emphasis area and your research or writing in the area.

15. Do you wish to be considered for a graduate assistantship?

Graduate Teaching Assistantship
Advanced Preparation Program Graduate Tutor

GTA _____ Both _____
APPGT _____

If so, please fill out the Graduate Teaching Assistantship Application Form.

Signature: _____

Date: _____

Return completed applications to:
Mary Roberts, Senior Secretary
Graduate Program
Department of English
University of Missouri – Kansas City
5100 Rockhill Road
Kansas City, Missouri 64110-2499

University of Missouri – Kansas City
Evaluation for Graduate Work in English or Creative Writing

I realize that I do have a right under PL 93-380, “The Family Educational Rights and Privacy Act of 1974,” to inspect my references held by UMKC. I hereby voluntarily waive my right of access to the confidential statements contained in this form.

Student Signature: _____ Date: _____

_____ is a candidate for the graduate program in English at the Department of English at The University of Missouri – Kansas City. Please attach a letter that addresses the applicant’s abilities and aptitude for graduate work in English. Please also address the applicant’s abilities as a teaching assistant or research assistant.

Return completed evaluation forms to:
 Mary Roberts, Senior Secretary
 Graduate Program - Department of English
 University of Missouri – Kansas City, 5100 Rockhill Road, Kansas City, MO 64110

1. How long and in what capacity have you known the applicant?
2. Compared with other students of similar age and experience known to you, what is your judgment of the applicant’s

	Information Inadequate for Reply	Below Average	Average	Above Average	Well Above Average	Truly Exceptional
competence and						
quality of training in major field,						
breadth of intellectual interest,						
originality in handling ideas,						
ability to work independently,						
clarity of expression,						
maturity, and						
effectiveness in teaching or tutoring.						

3. Please use the reverse side for further comments or attach a letter.

Name: _____

Signature: _____

Title/Position: _____

Institution: _____

E-mail: _____

Date: _____

University of Missouri-Kansas City
Department of English
Graduate Teaching Assistantship Application Form

If you wish to be considered for a Graduate Teaching Assistantship or an Advanced Placement Program Graduate Tutoring position (see descriptions on handouts included in the application packet), please write below or attach a 250-500 word statement addressing your interest in and qualifications for teaching and/or tutoring.

Name:

Graduate Emphasis Area:

_____ M.A. in Literature

_____ M.A. in Language and Literature (Composition, Rhetoric, Linguistics, and Literature)

_____ M.A. in Creative Writing, Emphasis in Fiction or Poetry (circle one).

_____ I-PhD in _____ (Coordinating Discipline) and _____ (Co-Discipline)

Position(s) Applied For:

Graduate Teaching Assistantship

GTA _____ Both _____

Advanced Preparation Program Graduate Tutor

APPGT _____