

UNIVERSITY OF MISSOURI-Kansas City
College of Arts and Sciences

NON-REGULAR RENEWAL CONTRACT

Employee Name:	Renewal Start date:	End date:
Position Title:	EMPLID # :	
Department:	Appraisal Date:	
Appraisal Type: Annual Renewal	*PLEASE NOTE: All contracts are subject to change should the University/College encounter significant budget constraints.	

ACADEMIC APPOINTMENT:

Academic Title: Lecturer Other: _____	Employment Terms: Non-regular Term Appt	Appointment Type: 9months 12months	Eligible to Select Pay Option: Yes No
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COURSE LOAD EXPECTATIONS: 4/4 for ranked NTT with service. 5/5 with no service responsibilities
(note if co-taught or cross-listed/combined section)

Course	Credit Hrs	Semester

SERVICE EXPECTATIONS:

Current Salary: _____

INSTRUCTIONS: Remember, this is a recommendation. DO NOT HAVE EMPLOYEE SIGN PRIOR TO DEAN'S APPROVAL.

1. Complete form with salary recommendation – Again, **DO NOT SIGN**.
2. Attach to Non-Regular Faculty Evaluation and submit to **CAS HRF**.
3. Only after the draft is returned should you make revisions, if needed, and return contract with signatures to the **CAS HRF**.

DEAN COMMENTS:

Employee	Date
Chair	Date
College of Arts and Science Dean	Date